



EMPLOYMENT APPLICATION CONDITIONS OF EMPLOYMENT

1. In consideration of my employment, I agree to conform to the policies and rules of conduct of Full Circle. My employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either the Company or myself.
2. If an offer is extended to me, it will be contingent upon my passing a physical examination and drug test, administered by a physician designated by the Company. I also understand that I may be required to submit to a **drug test** at any time during my employment at the discretion of the Company.
3. In consideration of employment, I agree to attest that I am a citizen or national of the United States, or an alien lawfully admitted for permanent residence, or an alien authorized by the Immigration and Naturalization Service to work in the United States. I will supply specified documents to establish identity and employment authorization if hired **within 3 days** after beginning employment.
4. I authorize investigation of all statements and related information contained in this application unless herein specifically stated otherwise. I have been advised that an inquiry may be made by the Company during the processing of this application for employment which may furnish pertinent information concerning character, general reputation, personal characteristics and mode of living. I understand that I have the right to make a written request, within a reasonable time, for the disclosure of the name and address of the consumer reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation. I understand that the completion of this form does not assure me a position with this Company or obligate the Company in any way. I further understand that any misleading or incorrect statements, misrepresentation or omission of facts may render this application void and, if employed, could be cause for discharge. If I am employed, I agree to discharge properly my responsibilities as an employee.

I HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY THESE CONDITIONS OF EMPLOYMENT.

SIGNATURE: _____

Date:	
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PLEASE PRINT

Name: Last	First	Middle	Date

Present Address	City	State	Zip

Temporary Address (If Applicable)	City	State	Zip

Phone Number	Business Phone

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INSTRUCTIONS

Prepare as neatly and accurately as possible. The completed application form will constitute a major part of consideration given you for employment. All information will be held in strict confidence. Please do not answer questions by statement "See Resume".

(PRINT OR TYPE)

PERSONAL DATA

Are you a U.S. Citizen	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, type of immigration visa	Soc. Sec. No.
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List languages you can speak, read or write fluently.	<input type="checkbox"/> Speak <input type="checkbox"/> Read <input type="checkbox"/> Write
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Technical or Professional organizations to which you belong.	
Have you ever been fired from a job or asked to resign?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain.

Have you ever been convicted for any violation of law other than minor traffic violations?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain
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A YES answer does not automatically disqualify you from employment, since the nature of the offense, date and the job for which you are applying will also be considered.

In case of emergency notify: Name		Relationship		
Address		City	State	Zip
				Phone Number

Please name office machines that you can operate (if applicable)

MILITARY HISTORY

BRANCH OF SERVICE		FROM (date)		TO (date)		Rank at time of discharge
Reserve status:	<input type="checkbox"/> Ready <input type="checkbox"/> Standby <input type="checkbox"/> Inactive	Military Training Schools:				

EDUCATION

	Name and Location	Number of Years Completed	Course or Major	Degree Kind or	Diploma Year
High School:					
University College or Tech School					

Grade point average in college: Undergraduate		of		Graduate		of	
What extracurricular activities did you participate in while you were in school?							
Are you taking any professional courses at present	<input type="checkbox"/> No <input type="checkbox"/> Yes	Courses:					

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EMPLOYMENT AND BUSINESS EXPERIENCE

(Please show last ten (10) years of employment. If space permits, show practical experience during school or college years, including summer vacations).

PRESENT OR LAST POSITION

Company	Address(Street, City, State)		Type of Industry
Your Department	Supervisor		Job Title
Starting Date	Date Left	Starting Base Salary	Latest Base Salary
Briefly State Your duties:			
Reason for Leaving:			

NEXT PREVIOUS EMPLOYER

Company	Address(Street, City, State)		Type of Industry
Your Department	Supervisor		Job Title
Starting Date	Date Left	Starting Base Salary	Latest Base Salary
Briefly State Your duties:			
Reason for Leaving:			

NEXT PREVIOUS EMPLOYER

Company	Address(Street, City, State)		Type of Industry
Your Department	Supervisor		Job Title
Starting Date	Date Left	Starting Base Salary	Latest Base Salary
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Starting Date	Date Left	Starting Base Salary	Latest Base Salary
Briefly State Your duties:			
Reason for Leaving:			

REFERENCES

Include only professional and character references that we may contact at this time.

	Name	Address	Telephone	Occupation	Years Known
1					
2					
3					
4					

JOB OBJECTIVES

Position applied for	Salary Expectations \$ / mo.	Earliest date available	Preferred geographic location

Would you be interested in overseas assignment?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will you relocate?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you previously worked or applied for a position with Full Circle?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, when?		
Do you have friends or relatives with Full Circle? Names					

Referred by: Full Circle employee? (Name)		Other?	

List those companies or individuals you do not want us to contact.	

_____	Signature	
_____	Date	

FULL CIRCLE SOLUTIONS, INC. DOES NOT DISCRIMINATE AGAINST ANY EMPLOYEE OR APPLICANT FOR EMPLOYMENT BECAUSE OF RACE, SEX, AGE, RELIGION, CREED, COLOR, NATIONAL ORIGIN, OR DISABILITIES.



Full Circle Solution, Inc., 35 North Main Street Ste A, Jasper GA 30143
 EQUAL OPPORTUNITY EMPLOYER